

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona Meadows

PARISH COUNCIL: Minutes

7pm Wednesday 18 March 2026, at St Clement's

1. Opening prayer
2. Attendance/apologies

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate		A
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor	Y	
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary	Y	
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer	Y	
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum).

11	1
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Francis Lar Kabaw	Observer		A
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	-
Cindy Dennis	Te Wairua Tapu	-

3. Minutes of previous meetings (14 February 2026)

Moved: Anita

Seconded: Anna

4. Business arising from the minutes (not included elsewhere)

Review of Actions:

- Have authorised signatories been updated with banks?
 - CBA, Bendigo Bank, ADF – Edita needs access – not yet finalised due to Edita being on leave.
- Compliance Officer: Michael Francis, Richard Hallett and Rev Kerry have met to update the Safe Ministry Database maintained by the parish. Those requiring training will be contacted in the next few weeks.
- Confirming, the Diocese is now deducting the correct new monthly assessment amount of \$2,036.

5. Correspondence

In:

- Ad Clerum – 5 March 2026

Out: none

6. Reports

- i) Wardens

Moved: Denis

Seconded: Michael

ii) Treasurer

Moved: Ting

Seconded: Beth

iii) Vicar's report

Moved: Rev. Kerry

Seconded: Fred

7. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

Training being organised for new people and people needing to renew training.

Michael advised there are no matters to report.

8. Parish Planning Day

Spreadsheet of parish priorities updated by Anita

- Anna can't type on it.

Next steps: Needs to be in a format accessible on all devices.

9. Other business

- Anita raised timing of Planned Giving Program. It was agreed that the timing would be adjusted to match the financial year. This would mean the 1st Sunday in August (this year, the 2nd) would be the date of the Stewardship Sunday.

Motion: To move Stewardship Sunday to the 1st Sunday of August, which will mean the current planned giving program will carry over to the end of September, and the new program will start in the first Sunday of October.

Moved: Anita

Seconded: Anna

- Fred reported that Palm Sunday service will be at St Clement's this year, he is approaching people to participate.
- Maundy Thursday service will be at St Clement's.
- Michael requested an update on the repairs to the piano at St Clement's. After discussion, Michael agreed to follow up with the repairer.
- Michael also reported attending, with Rev. Johnwerni, the meet and greet with Archbishop Ric.

10. Dates of next meetings (7.00 pm in person)

- 15th April, St Eanswythe's
- 20th May, St Clement's
- 17th June, St Eanswythe's
- 15th July, St Clement's
- 19th August, St Eanswythe's
- 16th September, St Clement's
- 21st October, St Eanswythe's

11. Closing prayer

Meeting closed 8.24pm