

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona Meadows

PARISH COUNCIL: Minutes

7 pm Wednesday 15th April 2026, on Zoom

1. Opening prayer – Rev'd Kerry
2. Attendance/apologies – As follows.

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate		Y
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden		Y
Richard Hallett	Parish Councillor		Y
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary		Y
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer		Y
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum).

Francis Lar Kabaw	Observer		Y
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Name	Role	Present	
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)		
Cindy Dennis	Te Wairua Tapu		

1. Minutes of previous meetings (18th of March 2026)

Moved: Anna

Seconded: Anita

2. Business arising from the minutes (not included elsewhere)

Review of Actions:

- Have authorised signatories been updated with banks?
 - CBA, Bendigo Bank, ADF – Edita needs access – not yet finalised due to Edita being on leave.
 - Anna to get in touch with Edita to arrange this.
- Michael requested an update on the repairs to the piano at St Clement's. After the discussion, Michael agreed to follow up with the repairer.
 - Repair work carried out– fault may need further work, but piano functioning as normal.
 - A request was made for the repairer to provide a report and price of repair.

3. Correspondence

In: Ad Clerum (April 8)

Out: n/a

4. Reports

i) Wardens

1. Committed to providing stipend funding for the Curate up to 30 June 2026. Further support would be provided by allowing the Curate to remain in the clergy house beyond this date until he is placed in another parish.

2. 2. Sacristy roof has been fixed.

- Roof repairer to address the leak issue in the roof of the Vicar's office and quote on roof repairs at St Clement's.
- Electrician Audit has been received, and issues at St E have been resolved. Emergency light at St C to be fixed.

3. Lay elections for Synod close on 16/04/26.

6. Kerry to follow up on the stained-glass window with the Melbourne Polytechnic.

9. Carpark Lease - Kerry to follow up on this. Rental will be invoiced annually in July.

Moved: Dennis

Seconded: Fred

ii) Treasurer

We are 7% behind in our giving.

We are down 5% in collections and expected revenues.

Our expenses are 34% spent.

A question arose about where the Konica copier/printer lease payments are charged in the budget. - Fred to investigate this and noted that the Konica C308 Bizhub copier/printer will no longer be supported from the middle of this year. A replacement needs to be considered going forward.

Moved: Anna

Seconded: Anita

iii) Vicar's report

Kerry to follow up with the Archdeacon about grants to help support the Curate's stipend.

Moved: Kerry

Seconded: Michael

5. Clearances for Safe Ministry update (Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

Compliance Officer, Michael Francis provided the following update on Safe Ministry Training:

- 8 out of 41 parishioners have completed their safe ministry training
- Those who haven't completed the training shouldn't perform their ministry role.
- Minimum age is 18 for Modules 1,2 or 3.
- 13 to 17-year-olds undertake the teen helper training.
- Those who haven't responded to Michael's email regarding training will be followed up directly and encouraged to undertake the training as soon as possible.

6. Parish Planning Day Spreadsheet.

Document appears to be accessible to all PC Members for input of their areas of interest. There are still some outstanding items to be entered in the spreadsheet.

7. Other business

Michael – His Lay Ministry Form requires Vicar & Warden sign-off. This will be done on Sunday 19/4.
- - Noted the St Clement's car park is poorly lit. Enquired if this could be improved.
- Anna to get a quote on replacing existing exterior lights with LEDs, plus enquire if the electrical circuit to the bollards remain functional and obtain a quote for new bulbs.

Denis – Suggested that Op Shop Open advertising banners near the footpath may improve visibility and attract more foot traffic

- Outstanding maintenance tasks remain at the Clergy house. This could be addressed when the Curate moves out.

8. Dates of next meetings (7.00 pm)

- 20th May, via Zoom
- 17th June, St Eanswythe's
- 15th July, St Clement's
- 19th August, St Eanswythe's
- 16th September, St Clement's
- 21st October, St Eanswythe's

9. Closing prayer

Meeting close at 8:05pm