

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona
Meadow

PARISH COUNCIL: Minutes

7 pm Wednesday 20 May 2026, via Zoom

1. Opening prayer
2. Attendance/apologies:

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate		A
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor	Y	
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary		A
Anita McAnda	Parish Councillor		A
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer		-
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum)

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Francis Lar Kabaw	Observer (Ordinand)		-
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	-

3. Minutes of previous meetings (15 April 2026)

Moved: Beth Seconded: Michael

4. Business arising from the minutes (not included elsewhere)
 - The AESC testing of the emergency lights at St Es needs to be checked again to confirm if the lights are in fact non-compliant, as the lights had been fixed. Fred is to do a self-test and advise. Wardens to follow up with AESC if required.

5. Correspondence

In:

- 16/4 ADOM Property Compliance
- 16/4 Beales family wording of memorial plaque
- 30/4 Advice from Bp Kate re 2 months funding for Curate
- 22/4 ADOM Pty compliance costs St E \$5104.32 + St C \$2897.62 = \$8001.94.
- 28/4 Diocesan Bulletin - April 2026
- 1/5 Altona Test & Tag quote: Inspecting pty, electrical, fire, & emergency systems
- 6/5 AVR Insurance Valuers - revalue church properties for ADOM
- 8/5 Message to Oodthenong Episcopate from +Genieve Blackwell
- 12/5 Ad Clerum - May
- 14/5 St E's Memorial Garden Plaque mock up dark blue with gold - Shadee Signs.
- 12/5 Proposal for Memory Cafe (Dementia Support Initiative) - Anna Watts
- 13/5 Ad Clerum - Announcement of two new assistant bishops

Out:

- 23/4 email to ADOM details of elected lay reps - Hansen, Jones, Watts
- 24/4 email to Auditor, Michael Kiernan, re availability to audit parish accounts by 21 Oct.
- 27/4 email to Donna Kennedy re StC stained glass windows update. Visited StC 6/5
- 21/4 email to ADOM ref Michael Francis Authorised Lay Ministry Renewal Nomination, Clearance for Ministry, CrimCheck submitted
- 6/5 email to Ife Awonusi, accountant for March BAS lodgement with ATO. \$452 payable to ATO.
- 6/5 ACNC (Australian Charities and Not-for-profits Commission) return submitted for the year ended March 2026

6. Reports

- Carpark lease is in draft - increase in rental amount/time limitation to be applied. - Kerry is working on it.

i) Wardens
Moved: Anna
Seconded: Lily

ii) Treasurer
Moved: Kerry
Seconded: Anna

iii) Vicar's report
Moved: Kerry
Seconded: Anna

7. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

- Status of Parishioners regarding Safe Ministry Training:
23 individuals completed. 7 to be completed online. 6 to be completed (group session).
2 have voluntarily withdrawn from serving.

8. Parish Planning Day

Spreadsheet of parish priorities

At the next Wardens Meeting and Parish Council Meeting these priorities will be discussed.

Please come prepared to discuss the priorities that you have indicated support.

9. Other business

- Additional name for chalice serving - Jonathan Taylor - Māori Congregation (Agreed)
- Proposal: Dementia Support Group use of St E hall (Anna Watts) (Agreed)
- Replacement Plaque for Memorial Garden (Kerry to follow up with Rob Griffin on type of metal and cost)

10. Dates of next meetings (7.00 pm)

It was agreed that, for reasons of convenience and accessibility, particularly during the winter months, and given that meeting online has not reduced engagement, Parish Council will continue to meet via Zoom through to August.

- 17th June, via Zoom
- 15th July via Zoom
- 19th August, via Zoom
- 16th September, St Clement's in person
- 21st October, St Eanswythe's in person

11. Closing prayer 8:18 pm