

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona
Meadow

PARISH COUNCIL: Minutes

7 pm Wednesday 17 June 2026, via Zoom

1. Opening prayer
2. Attendance/apologies:

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate	Y	
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor	Y	
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary		A
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer		-
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum)

10

Francis Lar Kabaw	Observer (Ordinand)		-
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	-

3. Minutes of previous meetings (20 May 2026)

Moved: Anna Seconded: Beth Carried

4. Business arising from the minutes (not included elsewhere)

5. Correspondence

In:

- 20/5 Authorised Lay Minister Licence for Michael Francis
- 23/5 +Genieve's acceptance of Jonathan Taylor as chalice server (Māori Service)
- 28/5-12/6 ADOM guidance re staffing
- 5/6 Parish Insurance invoicing 2026. 3% decrease from last year – now \$912.00/mth.
- 11/6 Ad Clerum – including advice of +Genieve's retirement.
- 12/6 Stained-glass window proposal - Donna Kennedy

Out:

- 9/6 Advice to ADOM re completion of Safe Ministry Training for seven parishioners in a group session.
- 10/6 Faculty enquiry re St E's Memorial Garden Plaque. +Genieve says not required.
- 12/6 Email to McManus Lawyers seeking acceptance of quote for stained glass window.

6. Reports

- i) Wardens

2e. Anna raised concern about the St Clement's carpark being poorly illuminated at night posing a risk particularly to older parishioners and that the quote for floodlight installation should be accepted. The quote is \$709.80 for 2 flood lights including installation. Council agreed it should be a priority.

Moved: Anna

Second: Fred

Carried

ii) Treasurer

Non-operating Income on page 5 of the P&L report should be cleared as soon as possible.
Ting & Edita to action

Moved: Kerry

Seconded: Fred

Carried

iii) Vicar's report

5. Parish Council was very pleased with the appointment of Rev'd Johnwerni Maryoe as Vicar of St Stephen's, Belmont.

8. A layout of where ashes are interred in the memorial garden at St Eanswythe's will be provided by Fred McAnda. This will be helpful for future reference.

Moved: Kerry

Seconded: Michael

Carried

7. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

71 total volunteers. 67 total have completed training, 4 people have training outstanding, 2 of which are under 18.

8. Parish Planning Day

Refer to the spreadsheet of parish priorities. At this Parish Council Meeting, these priorities will be discussed. Please come prepared to discuss the priorities you have indicated support for.

- Display posters for child safety on noticeboards and show child safety officer names in the pew sheet.
- Playgroups, Sunday school leaders and clergy to get WWCC.
- Fred raised the sacristy carpet as a trip hazard and black mold.
- Beth raised the underutilisation, belonging and engagement of young people. Not just contribution but actual engagement of the younger members of our parish with God, Jesus and our community.
- Regarding parish financial viability, Kerry noted possible ways of increasing income including: the renegotiation of the St E carpark lease; renting the clergy house at market rate; redevelopment and sale of surplus land at St Clement's; redevelopment of the St Eanswythe's Church and Vicarage sites; setting aside \$5-10,000 annually as savings to further increase the modest financial buffer recorded under Non-current Assets on the Balance Sheet.
- Dean and Beth to touch base regarding point 6 Adult Religious Education & Formation.

9. Other business

- The 15 July meeting will be moved to the 22 July via Zoom.

10. Dates of next meetings (7.00 pm)

- 22nd July, St Clement's via Zoom
- 19th August, St Eanswythe's via Zoom
- 16th September, St Clement's in person
- 21st October, St Eanswythe's in person

11. Closing prayer 8.23 pm