

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona
Meadow

PARISH COUNCIL: Minutes

7 pm Wednesday 19 August 2026, via Zoom

1. Opening prayer
2. Attendance/apologies:

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate	Y	
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor		A
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary	Y	
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer	Y	
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum)

11

Francis Lar Kabaw	Observer (Ordinand)	Y	
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	-

3. Minutes of previous meetings (22 July 2026)

Moved: Michael Seconded: Anita

4. Business arising from the minutes (not included elsewhere)
See actions reported under 'other business'

5. Correspondence

In:

- 17 & 20/7 Update of Parish Contents Insurance (Gallagher) due 14/8
- 21/7 Oodthenong Episcopate update
- 22/7 Ad Clerum - Appointment of Bishop Nigel Pope
- 27/7 Acceptance by Bishop Nigel to attend St Clement's Patronal Day
- 28/7 Episcopal Gift for Bishop Nigel Pope
- 6/8 Ad Clerum
- 12/8 Update on stained glass window - design to be received in the coming weeks

Out:

- 23/7 Congratulations to Bp Nigel & invite to attend St Clement's on 22 Nov
- 24/7 Field Reports and feedback to diocese re ordinand Francis Lar Kabaw
- 8/8 Confirmation Letter re Brent Brittliff
- 16/8 Planned Giving Letters Distributed to Parishioners - Vicar & Wardens

6. Reports

i) Wardens

Note: Council is reviewing the lease conditions for the car park.

Moved: Anna

Seconded: Lily

ii) Treasurer

Moved: Ting

Seconded: Anna

iii) Vicar's report

Moved: Rev. Kerry

Seconded: Fred

7. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

Last month's status: 70 total volunteers. 68 total have completed training.

This month:

- Training: 69 volunteers on our register, 67 completed, 2 are just turning 18 year olds and will do training in next month or two.
- Clearance for Service: of the 69 volunteers, 51 need it. 2 have completed the clearance, 1 has applied.

Below is a summary of the current status regarding Clearance for Service.

Volunteers who have one or more of the following roles do not need to apply for Clearance for Service, but have to do safe ministry training:

Readers

Intercessors

Volunteers serving tea / coffee (hospitality)

If you are performing any of the above roles AND another role, e.g. Altar Server, Op Shop, Welcomer etc., then you **must** apply for Clearance for Service.

Volunteers at the Op Shop, if there are no children on the Op Shop team, are not required to apply for Clearance for Service but they are required to complete level 1 training and to have a Working With Children Card. If children are working in the Op Shop, then the volunteers need to have a Clearance for Service also.

Note:

- Working With Children Card AND CrimCheck is required for Clearance for Service. The WWCC is via government and applied for via the Social Services Regulator. CrimCheck is Kooyoora's process for a Police Check.
- All new/renewal Clearance for Service applications require a new police check (no older than 3 months) and done through Kooyoora's CrimCheck.
- Parish Council noted that the additional requirements for designated volunteers to complete a Clearance for Service, obtain a Working with Children Card, undergo Police Check/Crim Check verification, and undertake Safe Ministry training, all of which must be completed online, presents an unreasonable burden, particularly for those who struggle with technology. While the parish will almost certainly need to provide assistance to certain individuals, some long standing and faithful volunteers may feel that these imposed obligations discourage their continued involvement. Some have already withdrawn from serving for this reason.

8. Parish Planning Day

Refer to the spreadsheet of parish priorities. Contributions thus far:

July meeting action noted	August update
Look into the posters for child safety and also put the child safety officers in the pew sheet. - Still to be actioned	Posters – some have been displayed at St Clement's, Anita is checking St Eanswythe's. Rev.; Kerry to check pew sheet.
Playgroups, Sunday school teachers and clergy to get WWCC. - Michael to update following latest advice from diocese	See above
Fred raised the Sacristy carpet as a trip hazard and Black mould. - Carpet replaced. Walls need to be repainted.	No action needed
Beth raised the underutilisation, belonging and engagement of young people. Not just contribution but actual engagement of the younger members of our parish with God, Jesus and our community. - Ideas and suggestions for engagement would be welcomed	
Kerry suggested:	
Possible rental of the clergy house - Considering	Refer Warden's report
Potential value of St Clements underutilised land. - Longer term consideration	
Potential of redeveloping St E's site. - Longer term consideration	
Saving \$5-10k per year increases our financial buffer. - Look to factor into FY27 budget	Budget completed.
Dean and Beth to touch base regarding point 6.	Dean and Beth have presented their plan to Rev. Kerry and are now preparing their approach for sharing with Parish Council.

9. Other business

Parish Mission Giving and Aboriginal Acknowledgement

- The plan put forward by Wardens (see attached) was approved, with the adjustment to Aboriginal Acknowledgement with \$1,500 going to Gippsland Diocese Aboriginal Ministry Appeal, and \$500 to the New Message Tree Alliance Inc.

Moved: Anna Seconded: Fred

Note: There was one dissenter for the motion to include the New Message Tree Alliance in the list of recipients under Aboriginal Acknowledgement.

Last month's Actions:

- Rev. Kerry will lodge a notification to GWW of the meter being stolen, and that there no metering at present, so we have some official record when bills arrive.
 - Update: Being attended to.
- Wardens and Vicar to look at improve entrance lighting and follow up with other measures to reduce risk.
 - Update: Anna reported works are underway.

Centenary Celebrations

- Car park will be made exclusively available for parishioners and visitors
- Working bee will occur in the weekend prior to the Centenary.
- Catering being organised

10. Dates of next meetings (7.00 pm in person)

- 16th September, on zoom
- 21st October, St Eanswythe's in person

11. Closing prayer

12. Closed

Parish Council Meeting August 2026