

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona
Meadow

PARISH COUNCIL: Minutes

7 pm Wednesday 22 July 2026, via Zoom

1. Opening prayer
2. Attendance/apologies:

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Rev'd Johnwerni Maryoe	Curate	Y	
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor	Y	
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary	Y	
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer		-
Anna Watts	Parish Councillor & Church Warden		A

Total present (require 6 for quorum)

10

Francis Lar Kabaw	Observer (Ordinand)	Y	
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	-

3. Minutes of previous meetings (17 June 2026)

Moved: Lily Seconded: Fred

4. Business arising from the minutes (not included elsewhere)

none

5. Correspondence

In:

- 23/6 Diocesan Services Bulletin (June)
- 29/6 LMAT's quote for St E's bell inspection - \$1680+GST
- 30/6 ITEST quote for St E's bell inspection - \$804+GST
- 1/7 Ad Clerum - update on roles requiring Clearance for Service
- 9/7 Approval received from diocese to commence carpark lease renewal
- 13/7 Hobson's Bay Council acknowledge receipt of lease renewal 1/7 Ad Clerum

Out:

- 30/6 Letter of thanks to Peter Lockwood. Re gift of St E's sacristy carpet tiles
- 10/7 Hobson's Bay Council emailed seeking renewal of carpark lease

6. Reports

- i) Wardens

Discussion was held about water usage at St Clement's while there is no meter.

Action: Rev. Kerry will lodge a notification to GWW of the meter being stolen, and that there no metering at present, so we have some official record when bills arrive.

Moved: Denis

Seconded: Lily

ii) Treasurer

Moved: Lily
Seconded: Fred

iii) Vicar's report

Moved: Kerry
Seconded: Michael

7. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

Last month's status: 71 total volunteers. 67 total have completed training, 4 people have training outstanding, 2 of which are under 18.

Update: Michael reported that:

- the Diocese has requested all clergy and lay ministers to update their details to include the address of the Diocese and Kooyoora.
- There are now 70 volunteers, with only two waiting to complete their training.
- All volunteers are now required to complete a 'working with children's card' and 'clearance of service' by the 1st of November 2026.

Action: Michael will seek further clarification about a number of points and send a communication to all volunteers in the near future.

Parish Council acknowledged with appreciation the significant effort Richard and Michael have put in to get us to this point where 68 of our 70 volunteers have completed the necessary training.

8. Parish Planning Day

Refer to the spreadsheet of parish priorities. Contributions thus far:

June meeting action noted	July update
Look into the posters for child safety and also put the child safety officers in the pew sheet.	Still to be actioned
Playgroups, Sunday school teachers and clergy to get WWCC.	Michael to update following latest advice from diocese
Fred raised the Sacristy carpet as a trip hazard and Black mould.	Carpet replaced. Walls need to be repainted.
Beth raised the underutilisation, belonging and engagement of young people. Not just contribution but actual engagement of the younger members of our parish with God, Jesus and our community.	Ideas and suggestions for engagement would be welcomed
Kerry suggested:	
negotiations of the St E carpark lease.	Actioned
Possible rental of the clergy house	Considering
Potential value of St Clements underutilised land.	Longer term consideration
Potential of redeveloping St E's site.	Longer term consideration
Saving \$5-10k per year increases our financial buffer.	Look to factor into FY27 budget
Dean and Beth to touch base regarding point 6.	Beth and Dean have met and are developing a plan for Rev Kerry's input and then for present to PC and gaining their input also.

9. Other business

- Beth raised the issue of lack of lighting at St Clement's entrance, from car park to path. A parishioner recently fell while walking there in the dark.

Action: improve entrance lighting, paint the curb and follow up with other measures to reduce risk.

By: Wardens and Vicar

- Anita commented how much she appreciated the video facilities being used at last Sunday's St E's service and encouraged their continued use.

10. Dates of next meetings (7.00 pm in person)

- 19th August, via Zoom
- 16th September, St Clement's in person
- 21st October, St Eanswythe's in person

11. Closing prayer