

Anglican Parish of Altona/Laverton

St Eanswythe's Altona with St Clement's Altona
Meadow

PARISH COUNCIL: Minutes

7 pm Wednesday 16 September 2026, via Zoom

1. Opening prayer
2. Attendance/apologies:

Name	Role	Present	Apology
Rev'd Kerry Davis	Vicar	Y	
Elizabeth Croft	Parish Councillor	Y	
Michael Francis	Parish Councillor	Y	
Lily Griffin	Parish Councillor & Church Warden	Y	
Richard Hallett	Parish Councillor	Y	
Denis Lee	Parish Councillor & Church Warden	Y	
Dean Mason	Parish Councillor & PC Secretary	Y	
Anita McAnda	Parish Councillor	Y	
Fred McAnda	Parish Councillor	Y	
Ting Wang	Parish Councillor & Treasurer		-
Anna Watts	Parish Councillor & Church Warden	Y	

Total present (require 6 for quorum)

10

1

Francis Lar Kabaw	Observer (Ordinand)	Y	
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Name	Role	Present
The Rev'd Danny McRoberts	Associate Priest (Te Wairua Tapu)	

3. Minutes of previous meetings (19 August 2026)

Moved: Michael

Seconded: Anna

4. Business arising from the minutes (not included elsewhere)

- none

5. Correspondence

In:

- 25/8 Acceptance by Michael Kiernan, Tax Agent, to undertake FY26 audit
- 7/9 Updated clergy stipend determination.
- 9/9/26 Ad Clerum
- 16/9/26 Diocesan Bulletin

Out:

- none

6. Reports

- i) Wardens

Moved: Anna

Seconded: Fred

- ii) Treasurer

Moved: Rev. Kerry

Seconded: Lily

iii) Vicar's report

Parish Council commended Rev. Kerry for his leadership, plus Lily and everyone closely involved, for making the 100th anniversary celebration such a great success.

Moved: Rev. Kerry

Seconded: Fred

7. FY27 Budget – See FY27 Proposed Budget document

Notes

- We need to budget \$500 for stewardship
- Locum expenses also need to be added
- The new stipend guidelines have been taken into account.
- Dean to prepare a statement outlining the potential impact of a deficit outcome.

As a draft Budget - Moved: Anna

Seconded: Lily

8. Clearances for Safe Ministry update

(Michael Francis, Compliance Officer; Sandra Hansen, Child Safety Officer at St Clements; Anita McAnda, Child Safety Officer at St Eanswythe's)

Last month's status:

- Training: 69 volunteers on our register, 67 completed, 2 are just turning 18 year olds and will do training in next month or two.
- Clearance for Service: of the 69 volunteers, 51 need it. 2 have completed the clearance, 1 has applied.

This month's status

- Training: 69 volunteers on our register, 67 completed, 2 are just turning 18 year olds and will do training in next month or two.
- Clearance for Service: of the 69 volunteers, 51 need it. 3 have completed the clearance.

Diocesan Update: Clearance for Service full implementation is being postponed until next year. However, there are 7 volunteers who need to gain Clearance for Service for the current ministries under the current guidelines.

9. Parish Planning Day

Refer to the spreadsheet of parish priorities. Contributions thus far:

July meeting action noted	September update
Look into the posters for child safety and also put the child safety officers in the pew sheet.	Action completed.
Playgroups, Sunday school teachers and clergy to get WWCC. - Michael to update following latest advice from diocese	Michael has informed most volunteers who need their WWC card updated.
Fred raised the Sacristy carpet as a trip hazard and Black mould. - Carpet replaced. Walls need to be repainted.	Carpet no longer a hazard.
Beth raised the underutilisation, belonging and engagement of young people. Not just contribution but actual engagement of the younger members of our parish with God, Jesus and our community. - Ideas and suggestions for engagement would be welcomed	
Kerry suggested:	
Possible rental of the clergy house - Considering	Kerry will discuss with diocese.
Potential value of St Clements underutilised land. - Longer term consideration	
Potential of redeveloping St E's site. - Longer term consideration	
Saving \$5-10k per year increases our financial buffer. - Look to factor into FY27 budget	Noted and will monitor in FY27.
Dean and Beth to touch base regarding point 6.	

10. Other business

- The St Eanswythe icon, that Beth created for the 100th anniversary celebration
 - Beth proposed installing the icon in the Lady Chapel. There was some discussion, particularly about where the best location would be and one where there is also a power point.
 - Michael commended Beth on the artwork, and asked if a description could be added to explain the story behind it. Beth reported that work on a descriptive plate has begun.
 - Beth was also commended for using pieces of the old hall flooring, which carry so many memories for the parish.
 - Council expressed its appreciation for Beth's creative contribution and the thoughtfulness behind the piece. In keeping with parish practice, and gifts given to the church, the final decision about placement will rest with the Wardens and Vicar.
- Rev. Kerry proposed a PC dinner on 16th of October, all agreed.
- All PC members are eligible to continue for another year, and are reminded to submit their nomination forms. Kerry to circulate.

11. Dates of next meetings (7.00 pm in person)

- 21st October, St Eanswythe's in person

12. Closing prayer

13. Close at 8.10pm